

VACANCY NOTICE
INDIVIDUAL CONTRACTOR (PART-TIME)

Title of Position: RSD Specialist
Category: Individual Contractor (50% part-time)
Location: home-based, Slovenia
Effective date: asap and no later than 01/08/2020
Duration: until 31/12/2020
Closing Date: 30/06/2020

ORGANIZATIONAL SETTING AND WORK RELATIONSHIPS

High quality refugee status determination procedures are a prerequisite for refugee protection. In order to ensure that refugees can exercise their rights under the 1951 Convention relating to the Status of Refugees (1951 Convention), and – specifically in an EU context – their rights under the Qualification Directive, it is essential to know if an individual is entitled to these rights.

As part of its supervisory responsibility under Article 35 of the 1951 Convention, UNHCR supports signatory States around the world to develop and improve asylum systems and related legal frameworks. UNHCR's collaboration with asylum authorities includes the review of asylum decisions and related processes with a view to maintaining high quality standards of refugee status determination (RSD).

The selected individual contractor will work under the supervision of the Senior Regional Policy Officer.

DUTIES

- The contractor will undertake a quality review of first instance decisions rendered by the Slovenian asylum authority between July 2017 and December 2019. The main focus of the review will be on the analysis of claims including establishment of relevant facts, identification of harm or persecution, credibility assessment, legal analysis, country of origin information, vulnerability and best interests considerations and application of relevant laws. The contractor will further attend a number of interviews with asylum applicants, including children, in order to assess the quality of interview techniques used.
- The contractor will write a report on the basis of the assessment, as well as a set of recommendations aimed at improving the quality of interviewing and decision-making in the asylum procedure in Slovenia.

TIMEFRAME

- The project will be carried out during a period of 5 months. In view of the COVID-19 pandemic, the project will be implemented through two separate contracts to allow for flexibility to adjust the project in case restrictions are imposed anew.
 - **Phase 1:** attending asylum interviews in Ljubljana in order to assess the quality of the interviews and techniques used;
 - **Phase 2:** reviewing first instance asylum decisions in order to assess the quality of the written decisions.
- In the event of an interruption during phase 1 caused by the COVID-19 pandemic, further extension of up to 3 months beyond the initial 2 months will depend on the amount of work pertaining to Phase 2 already completed.

MINIMUM QUALIFICATIONS

Education & Professional Work Experience

- University level degree (preferably in law or international relations)
- Subsequent professional development courses in refugee law, preferably on RSD related subjects (such as interview techniques, COI research, claims analysis, vulnerability in asylum).

Desirable Relevant Job Experience

- At least 5 years of relevant work experience in the field of RSD, such as interviewing refugees, analysing claims, COI research and drafting RSD decisions.
- Prior involvement with quality review of RSD decisions is an asset.

Language Requirements

- Fluency in Slovenian language is required.
- Fluency of written and oral English language is required.

COMPETENCY REQUIREMENTS

- Familiarity with the Slovenian asylum procedures is required.
- Familiarity with Procedural Standards for Refugee Status Determination Under UNHCR's Mandate is required, and knowledge of interview techniques based on the PEACE model is an asset.
- Excellent analytical and drafting skills are required.
- Ability to work independently and remotely.
- General computer skills required for systematizing information as well as drafting a report.

ELIGIBILITY

Candidates must be legally present in Slovenia.

SUBMISSION OF APPLICATIONS

If you wish to be considered for this vacancy, please submit your [Personal History Form \(P11\)](#) and its [supplementary pages](#) (if applicable), motivation letter and CV by e-mail with "[RRCE/HUNBU/2020/008](#)" in the subject line to: RRCEPOST@unhcr.org by **30/06/2020**.

Shortlisted candidates will be required to sit for a test. Only shortlisted candidates will be notified. No late applications will be accepted.

UNHCR is committed to diversity and welcomes applications from qualified candidates regardless of disability, gender identity, marital or civil partnership status, race, color or ethnic and national origins, religion or belief, or sexual orientation.

UNHCR does not charge a fee at any stage of the recruitment process (application, interview meeting, processing, training or any other fees).

REMUNERATION

A monthly fee as per UNHCR Policy on Individual Contracts.